

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 14 OF 26-27

**APPOINTMENT OF A PANEL OF PHARMACEUTICAL WHOLESALERS/DISTRIBUTORS
TO SUPPLY AND DELIVER MEDICATION AND SURGICAL ITEMS TO MSUNDUZI
MUNICIPALITY**

TENDER NOTICE

Pharmaceutical wholesalers/distributors are hereby invited for the appointment of a panel of pharmaceutical wholesalers/distributors to supply and deliver medication and surgical items to Msunduzi municipality for a period of 36 months

Tender documents will be made available to tenderers from **12h00 on Tuesday, 8 September 2026**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R826.19 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, please contact Sister Hayley Burnett on either Contact No. 033 392 2354 or e-mail Hayley.Burnett@msunduzi.gov.za

For any procurement related enquiries, please contact Phiwe Mthlane (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2486 or e-mail address phiwe.mthlane@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “**SCM 14 OF 26-27**” and the **Contract Description** must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00 on Friday, 9 October 2026**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

MANDATORY REQUIREMENTS:

Description of Mandatory Requirement	Documentary proof: NB: Commissioner of Oaths required by law is to certify the required documents
Membership to Statutory Bodies: 1. South African Health Products Regulatory Authority (SAHPRA) wholesaler license 2. South African Pharmacy Council (SAPC) Registration	Certificate or Online verification: 1.Copy of a valid wholesaler license 2.Copies of wholesaler's valid registration 3.Copies of the responsible Pharmacist's pharmaceutical qualifications i.e. Bachelor of Pharmacy degree and

3. Designated Responsible Pharmacist associated with the wholesaler	active membership certificate with South African Pharmacy Council (SAPC)
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Failure to comply with the requirements above will lead to disqualification.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

ITEM NO.	EVALUATION CRITERIA	MAXIMUM POINTS	VERIFICATION METHOD/DOCUMENTS REQUIRED
1.	Experience, competency and capacity.	20	1. Award letters (previous and current contracts) 2. Signed reference letter/s on completed contracts
	Total Points	20	
	Minimum Threshold	15	

The allocation of Preference Points will be according to the following Specific Goals:

BASIS FOR POINTS ALLOCATION	POINTS	VERIFICATION METHOD
Black Owned Enterprise (BOE)"	10	CSD
Business Enterprises owned by Women	5	CSD
Location of a Business Enterprise	5	Utility Bill or Lease agreement document
Total	20	

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

SF MNDEBELE (MUNICIPAL MANAGER)